# Office of Research Information Session
# FRQSC Research Support for New Academics

**Thursday, August 30th, 2018**
**1:00 – 3:00 pm**
**SGW-EV 1.162**

# Agenda

- **Program Overview**
  - Eligibility conditions
  - Financial support
  - Application components

- **Grantsmanship: Dr. Alexandra Panaccio, guest speaker**
  - Evaluation
  - Adjudication

- **Technical Information and Submission Process**
  - Internal deadlines
  - Contact information

# Program Overview

**Agency deadline: September 27, 2018 – <u>full proposal</u>
OOR deadline September 20, 2018 – <u>full proposal</u>
<u>(N.B.: Mandatory NOI deadline was August 1st )</u>**

This program is specifically designed to facilitate the development, progress or completion of an **<u>individual</u>** research project, and to foster collaborations between new and established researchers.

Program requirements:

- Applicants must have held a tenure-track position for **<u>less than 5 years</u>** at a university in Québec, elsewhere in Canada or abroad;
- If prospective hires, applicants must hold a tenure-track position in a Québec university by June 1st, 2019 at the latest;
- Applicants can submit up to 3 times during their eligibility period.

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# Financial Support

| Type of support | Yearly | Total |
|---|---|---|
| Base operational amount | $15K | $45K |

| Eligible expenses | Comments |
|---|---|
| Salaries, with a special emphasis on student hiring | Scholarships are not permitted. |
| Compensation for study participants | |
| Travel and accommodation | |
| Materials and supplies<br>Computer supplies and database expenses<br>Equipment | A maximum of $800 per year is allowed for purchasing books and reference documents. |
| Production, publishing and printing<br>Translation fees<br>Telecommunications | |

# Application Components

| Section | Comments |
| --- | --- |
| Inscription | Online – to create/open form |
| Candidat | Online – personal/coordinates |
| Titre et classification | Online – French (and English) title, classification/keywords |
| Résumé | Online – French (and English) |
| Ethics | Online |
| Description (proposal) | PDF attachment, 5 pages maximum |
| Bibliographie | PDF attachment, 2 pages maximum |
| Formation | Online, 300 word maximum (student training) |
| Autres sources de financement | If applicable, enter amounts and justification (text box) |
| Budget | Enter amounts online and upload PDF attachment (Budget justification) of 2 pages maximum |

# Application Components (cont'd)

| Section | Comments |
|---|---|
| **Suggestion d'experts** | Online – 5 names/contact information (no conflict of interest) |
| **Autres documents** | Attestation letter of hire; parental leave, access to data, attestation of thesis defense, partners' letter of support. |
| **Signature et transmission** | Validate all parts, save files to your hard drive, and then submit online (it comes to Advisor/OOR). |
| **Canadian Common CV** | Register on CCV website; complete the FRQSC Funding version CCV; validate your FRQ PIN, submit the application to link it to your FRQNet portfolio. |
| **Canadian CV Contributions – fichier joint** | Using template provided and following outline, format and file name conventions, upload PDF. You can only do so once the CCV form has been linked. |

Tools and resources: online lists of research discipline classification, eligible expenses (on budget page); screen shots also available from your Advisor.

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# Evaluation

Three major criteria are assessed for both programs:

- Quality of the project **60%**

- Applicant expertise **30%**

- Student training **10%**

**Overall** **passing grade of 70%**
**required in order to be recommended**
**for funding**

# Evaluation Criteria

| Quality of the project |
|---|
| Originality and contribution to advancement of knowledge (**10 %**) |
| Clarity of the research problem, relevance of the theoretical approach and precision of the stated objectives (**20%**) |
| Relevance, rigor and rationale of methodological approach (**20%**) |
| Soundness of the time frame and relevance of planned dissemination activities (**10%**) |

**A passing grade of 70% on the project (42/60) is required and eliminatory.**

# Evaluation Criteria (cont'd)

## Applicant Expertise

Quality of scientific achievements and research activities, peer recognition and renown (communications, grants, knowledge transfer activities, publications, scholarships, seminars, student supervision – depending on the potential for supervision offered by the institution, etc.) (**15%**)

Relevance to the project of the applicant's scientific achievements, research activities, experience and training (**15%**)

## Student Training

Diversity of the activities proposed for the research training of students – beyond what is normally provided by the study program – and of the tasks and responsibilities planned for that purpose during the project

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# Adjudication

- Eligible applications are assessed by multidisciplinary evaluation committees. Committee members are recruited from Québec, Canada and abroad.

- Committees review all applications internally; however, they may sometimes consult external referees.

- Committees recommend funding for applications judged scientifically sound. Applications are ranked on merit; these rankings are then anonymized and reported to the FRQSC board of directors.

# Adjudication:
# List of Committees 2019-2020

**06A** – Anthropologie / Archéologie
**06B** – Communications
**06C** – Sociologie / Démographie
**06D** – Science politique
**06E** – Aménagement /
Environnement / Architecture /
Géographie

**07A** – Sciences des religions et
études religieuses
**07B** – Philosophie / Éthique
**07C** – Histoire

**08A** – Psychologie /
Kinanthropologie, ergonomie
**08B** – Service social, travail social,
criminologie, criminologie clinique

**09A** – Administration / Gestion
**09C** – Droit
**09E** – Sciences économiques

**10A** – Pédagogie / Formation /
Systèmes d'éducation
**10D** – Éducation spécialisée

**11A** – Littérature / Recherche-
création en littérature
**11B** – Linguistique / Traduction

**12A** – Arts visuels
**12B** – Histoire des arts

**13C** – Cinéma, vidéo
**13D** – Musique
**13E** – Arts de la scène

# Adjudication

| | Grade | Rank |
|---|---|---|
| **Exceptional** <br> Stands out from the norms of scientific rigor | 90-100% | **A+** |
| **Remarkable** <br> Has strengths or qualities that exceed the scientific standards | 85-89.9% | **A** |
| **Excellent** <br> Broadly meets the norms of scientific rigor | 80-84.9% | **A-** |
| **Very good** <br> Shows one or a few minor weaknesses | 75-79.9% | **B+** |
| **Good** <br> Shows weaknesses (either by the accumulation of minor weaknesses or because of a significant weakness) | 70-74.9% | **B** |
| **Major weaknesses** | 60-69.9% | **C** |
| **Insufficient** | 59.9% or less | **D** |
| The proposal fails to meet a passing grade in one or several eliminatory criteria | | **Z** |

# Technical Information and Submission Process

## The Common CV and Other Technical Considerations

- CCV login page: https://ccv-cvc.ca/ │ If you already have a Common CV, you will need to review and update. If not, you will need to create one!

- You will need to validate your FRQSC "NIP" (PIN) on the CCV website before submitting your FRQSC funding CV, which will then link directly to your FRQSC account from the CCV website.

- FRQSC still uses a separate attachment ("Fichier joint") with specific format and content guidelines. This will be attached as a PDF in your FRQSC applicant portfolio.

- .Authorized FRQSC fonts:
  - **All attachments:** Times New Roman 12 pt
  - Condensed fonts are not accepted

- **Allow extra time** to get familiar with the CCV to avoid last-minute headaches!

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# Which CV for which competition?

| Agency | Competition | Which CV? (hyperlinks below) | System |
|---|---|---|---|
| **FRQSC** | **All programs Fall 2018** | **CCV + Fichier joint** | **FRQSC portal** |
| SSHRC | IG October 2018 Connection and Partnership Grants | SSHRC CV + 4-page attachment for Contributions | Old SSHRC portal |
| SSHRC | IDG February 2019 | New CCV | New SSHRC portal |

**CCV:**  https://ccv-cvc.ca/

**FRQ portal:**
https://frqnet.frq.gouv.qc.ca/researchPortal/faces/jsp/login/login.xhtml?lang=FR&site=null

**New SSHRC portal:**  https://portal-portail.sshrc-crsh.gc.ca/

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**SSHRC CV:**  https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en_CA

**Old SSHRC portal:**
https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en_CA

# Internal Deadlines for Submitting Applications

**TWO MILESTONES:**

All grant applications are reviewed before their submission to external agencies. The scope of this review will vary according to the following timeline:

**Up until 2 weeks prior to external deadline:**
**Content review and consultation**
This step is optional, but highly recommended. Research development advisors can assist you with their extensive knowledge of agency guidelines and requirements, and will complete a full review of the application.

**5 business days prior to external deadline:**
**Mandatory program and institutional reviews**
This allows OOR staff to verify any financial or in-kind commitments attached to a proposal, that all agency requirements have been met and that the application is complete. At this point **final and complete** grant applications including CVs and any other attachments must be routed through ConRAD.

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# Submission Process
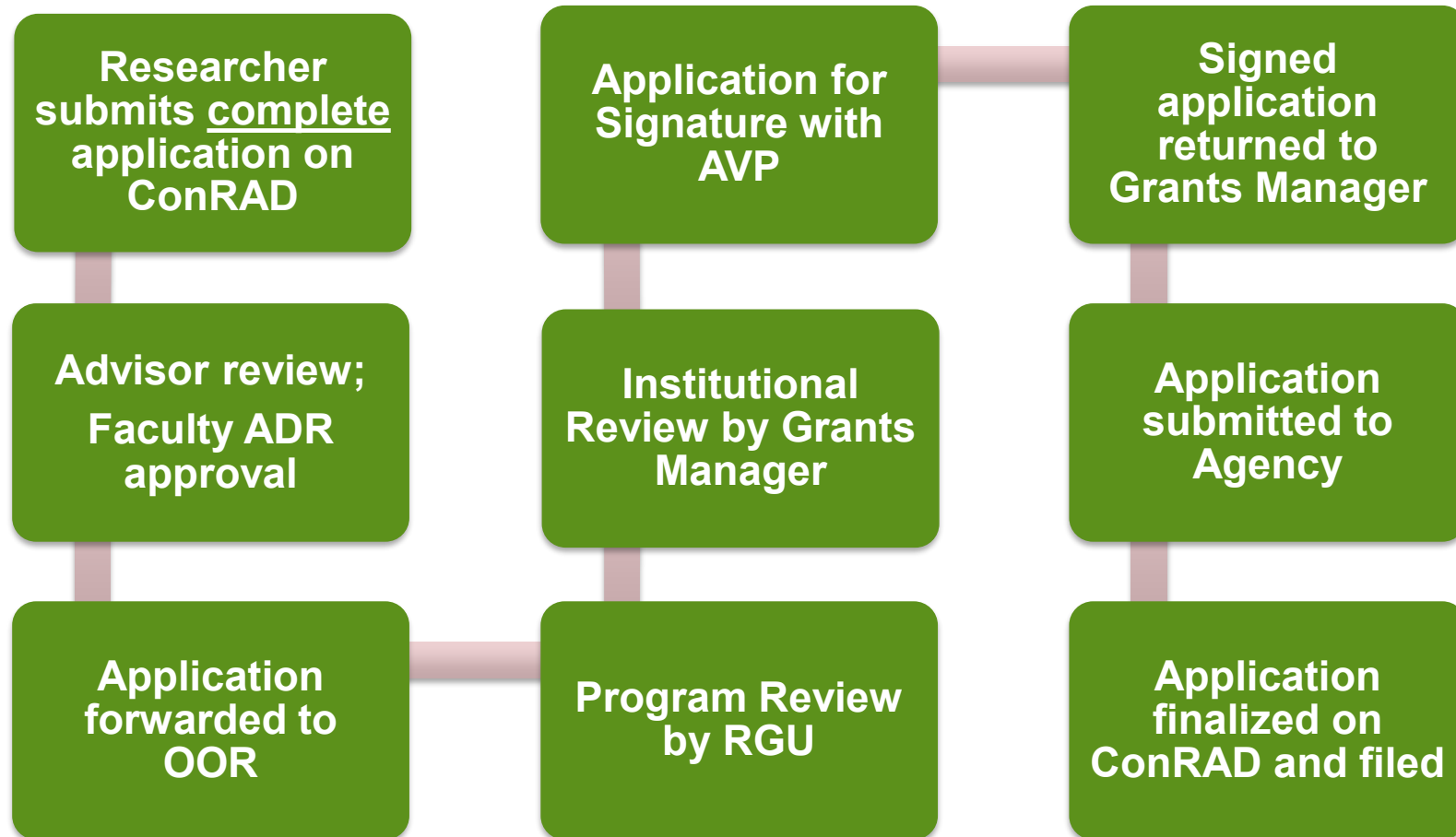
# Deadlines 2018

| Content Review | OOR | Agency |
|:---:|:---:|:---:|
| September 13 | **September 20** | September 27 |
| | All supporting documentation must be submitted to the OOR at this date. | |

# Contact Information

| Sector | Advisor | | |
|---|---|---|---|
| **Business & Social Sciences** | Arlene Segal | x 2388 | arlene.segal@concordia.ca |
| **Engineering & Computer Science** | Shoghig Mikaelian | x 3263 | shoghig.mikaelian@concordia.ca |
| **Fine Arts, Humanities & Education** | Michele Kaplan | x 2071 X 5632 | michele.kaplan@concordia.ca |
| **Sciences** | Maya Cerda | x 5001 | maya.cerdasanmiguel@concordia.ca |

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