

TO: Members, Fine Arts Faculty Council

FROM: Kristy Clarke, Secretary, Fine Arts Faculty Council

DATE: December 2, 2022

Please be advised that the next meeting of the Fine Arts Faculty Council will be held on Friday, **December 9, 2022 at 9:30 a.m. on Zoom** (<https://concordia-ca.zoom.us/j/85419777856>)

**AGENDA**

<b>Open Session</b>	
1. Call to Order	Quorum Required
2. Agenda for the Meeting of December 9, 2022	For Approval
3. Minutes of Meeting of November 11, 2022	For Approval
4. Business Arising from the Minutes of November 11, 2022	For Information
5. Chair's Remarks	For Information
6. Appointments (FFAC-2022-09-01)	For Information
7. Academic Programs and Pedagogy	
7.1. Curriculum Changes for the Mel Hoppenheim School of Cinema (Dossier: FA-CINE-5249 (FFAC-2022-09-D2))	For Approval
7.2. Report of the Associate Dean, Academic Programs and Pedagogy (FFAC-2022-09-D4)	For Information
8. Faculty Relations and Inclusion	
8.1. Revision to Distinguished Professor Emeritus Guidelines	For Approval
8.2. Report of the Associate Dean, Faculty Relations and Inclusion (FFAC-2022-09-D5)	For Information

<p>9. Research and Graduate Studies</p> <p>9.1 Report of the Associate Dean, Research and Graduate Studies (FFAC-2022-09-D6)</p>	<p>For Information</p>
<p>10. Questions</p>	<p>For Information</p>
<p>11. Presentations (10:00 a.m.)</p> <p><b>Student Services</b> Guest: Laura Mitchell, Executive Director, Student Experience, Student Services</p> <p><b>Information Technology Asset Management (ITAM) Policy and Guidelines</b> Guests: Mike Popoff, Chief Information Security Officer, Instructional and Information Technology Services, Paul Fournier, Director, Digital Transformation Office, and Ingrid Ulloa, Director, Capital and Financing, Office of the Treasurer</p>	<p>For Information (30 mins. incl. Q&amp;As)</p> <p>For Information (30 mins. incl. Q&amp;As)</p>
<p>12. Committee Reports</p> <p>12.1. Board of Governors Reports – Daniel Cross</p> <p>12.2. Senate Report – Christopher Moore</p> <p>12.3. Advancement Activities Report – no report</p>	<p>For Information</p> <p>For Information</p> <p>For Information</p>
<p>13. Other Business</p>	<p>For Information</p>
<p>14. Next Meeting – January 20, 2022</p>	
<p>15. Adjournment</p>	

\* An update with documents not included will be sent prior to the meeting.

Faculty Council documents are uploaded on the Fine Arts Faculty Council web page:

<https://www.concordia.ca/finearts/about/faculty-council.html#documents>



Hi there,

ELYSE MURPHY is inviting you to a scheduled Zoom meeting.

## [Join Zoom Meeting](#)

One tap mobile:       Canada: [+12042727920,85419777856#](tel:+1204272792085419777856) or [+14388097799,85419777856#](tel:+1438809779985419777856)

Meeting URL:       <https://concordia-ca.zoom.us/j/85419777856>

Meeting ID:         854 1977 7856

### **Join by Telephone**

For higher quality, dial a number based on your current location.

Dial:

Canada: +1 204 272 7920 or +1 438 809 7799 or +1 587 328 1099 or +1 647 374  
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### **Join from an H.323/SIP room system**

H.323:               162.255.37.11 (US West)  
                          162.255.36.11 (US East)  
                          69.174.57.160 (Canada Toronto)  
                          65.39.152.160 (Canada Vancouver)

Meeting ID:         854 1977 7856

SIP:                 [85419777856@zoomcrc.com](mailto:85419777856@zoomcrc.com)

### **Skype for Business (Lync)**

<https://concordia-ca.zoom.us/skype/85419777856>

## ZOOM VIDEO CONFERENCING TIP SHEET FOR FACULTY COUNCIL MEETINGS

*Here are a few steps that we will follow to help us run a virtual meeting:*

**Please join 5 minutes before the meeting start time.**

### **Waiting Room**

- Attendees will be held in the virtual WAITING ROOM upon entry. The Secretary will admit entry to the meeting. In order to identify the participant, please START VIDEO so that you may be seen by the Recording Secretary. This will allow the Recording Secretary to take attendance. CLOSED SESSION: This will allow the Secretary to ensure that only Council members are admitted. Once you have been admitted, please change your settings to MUTE.
- These measures are being put into place to retain the integrity of Faculty Council, i.e., to prevent “Zoom bombing” or other malicious access.

### **Recording of Meeting**

- The ‘save to cloud’ option has been disabled by the University and no recordings will be saved by Zoom anywhere on the cloud.
- A video and audio recording will be made by the Recording Secretary for the sole purpose of writing the minutes. The recording will not be shared.

**To ensure the best sound & visual quality of an on-line experience, please adhere to the following tips:**


- Please use your computer and/or laptop if possible (versus cell phone).
- Please select the Gallery View to display 49 participants per screen (log into the Zoom desktop client or app → Settings → Video → Display up to 49 participants per screen in Gallery View (this option is disabled if your CPU isn’t powerful enough to handle it). You can do this ahead of time if you wish. If you have any questions contact CDA.
- Choose “join with computer audio” when prompted.
- During the meeting MUTE your microphone until it is your turn to intervene. (see below on how to indicate that you wish to intervene).
- TURN OFF your call waiting for the entire meeting if you have joined by phone.
- Consider using headphones rather than speakers, since this will also reduce the risk of acoustic feedback.
- If possible, please connect with a wired Internet connection for added stability. Alternatively, be as close as possible to your wireless router.

**FACULTY OF FINE ARTS**

*Here are a few steps that we will follow to help us work through the agenda in an orderly manner:*

**The Chair will present each item on the agenda and invite presenters to address the meeting.**

**If you have a question, identify yourself before speaking, by raising your hand:**

- If you wish to speak to an item, please use the icon  Raise Hand and wait for the Chair or Secretary to acknowledge you before speaking. Once acknowledged, please UNMUTE. The Raise Hand icon is found in PARTICIPANTS.

**When voting, consensus will be determined as follows:**

- Similar to in person meetings, the Chair will ask for those voting – in favor and opposed. However, **the Chair will begin with opposed.**
- If you are in favor of the motion, please do not respond; however, if you are voting against, then respond by saying Opposed or by using the **red icon NO** also found in PARTICIPANTS. It will be assumed that those who do not respond are in favor.
- In the event that a formal vote is required, please use the **green icon YES** to vote in favor, and the **red icon NO** to vote against. Both icons are found in PARTICIPANTS.
- The results will be communicated by the Chair at the end of each agenda item requiring a vote.

**End/Leave Meeting**

Meeting attendees can leave the meeting by using the LEAVE MEETING icon at the bottom right of the screen. The Chair or Secretary can also end the meeting for everyone.

*Office of the Dean – December 2020*

**Concordia University**  
**Minutes of the Meeting of the Faculty of Fine Arts Council**  
**November 11, 2022**  
**9:30 a.m. – 12:00 p.m.**  
**Via Zoom**

**Present:** A. Gérin (Chair), R. Berger, J. Bleuer, A. Cappelluto, E. Cheasley Paterson, J. Cheung, K. Clarke, G. Dimitrov, D. Douglas, N. Drew, F. Figols, S. Fotohinia, A. Franchi, S. G n reux, J. R. Giersdorf, K. Huneault, K. Jazvac, M. Lefebvre, G. Little, M. McGeough, M. Mitchell, C. Moore, E. Murphy, A. Ngo, J. Potvin, A. Riesemberg, S. Romano, G. Serreqi, A. Sinner, M.J. Thompson, E. Tsabary, V. Venkatesh,

**Regrets:** R. Kerr, G. Vaillancourt

**Guests:** A. Barrafato, S. Gabriele, A. Whitelaw

**1. Call to Order**

The Chair called the meeting to order at 9:35 a.m.

**2. Presentation**

Anne Whitelaw, Provost and Vice-President Academic presented on Credit / No Credit Courses, an option for undergraduate students in all programmes to take a limited number of courses for no credits. The courses are not tabulated, thus supporting student curiosity and experimentation with taking courses outside of their programme, at no risk to their GPA. The Provost will be presenting the Credit / No Credit option to Senate for approval with a projected implementation date of Fall 2024.

**3. Approval of the Agenda**

**MOTION:** (N. Drew / E. Cheasley Paterson)

“that the agenda for the meeting of November 11, 2022 be approved.”

**CARRIED**

**4. Approval of the Minutes of the Meeting of October 14, 2022**

**MOTION:** (M. Lefebvre / E. Cheasley Paterson)

“that the minutes of the meeting of October 14, 2022 be approved.”

**CARRIED**

**5. Business Arising from the Minutes of October 14, 2022**

As a follow up to Alexandra Riesemberg’s chatted question regarding the construction work in the VA building, posters about the renovation projects and their timelines, have since been put up in the VA building to inform the community.

**6. Chair’s Remarks**

- The [President’s Task Force on Anti-Black Racism](#) shared its recommendations on [October 28 at an event in 4<sup>TH</sup> SPACE](#). The event was streamed live and recorded and it can be viewed on the 4<sup>TH</sup> SPACE website.

There are [four groups of recommendations](#):

- Driving Institutional Change
- Fostering Black Flourishing
- Supporting Black Knowledges
- Encouraging Black Mutuality

As a part of “Driving Institutional Change, the D.B. Clarke Theatre, which was originally named after the SGW University acting principal and vice-chancellor in 1968-69, will be renamed, in time for the 50<sup>th</sup>

anniversary in 2024-2025. Faculty members are encouraged to read the [report of the task force on anti-black racism](#). The Dean will be speaking with the task-force president, Angélique Willkie, about how the Faculty of Fine Arts can participate and make actionable the many recommendations that are echoed in the [FoFA Strategic Plan 2022-2027](#).

- The Dean's departmental visits to discuss how to make the [Strategic Plan](#) actionable, are ongoing and a presentation to [FASA](#) is forthcoming.
- The [Central Advising Working Group \(CAWG\)](#), whose mandate it is to champion effective academic advising at Concordia and whose goal it is to share best practices, offer easy access to resources for academic advisors, and foster engagement among staff university-wide whose work centres on supporting students, is holding its [annual colloquium on November 17](#) and Faculty and Staff are welcome. Some of the topics are:
  - o [Newly admitted student outreach](#)
  - o [Talking to students about time management](#)
  - o [Encouraging students to take control of their academic progress](#)
  - o [Online correspondence tracking and records management](#)
  - o [Don't wait for readmission: holistic approaches to advising students in jeopardy](#)
- The online [Chat with Grandma – Active Listening](#) sessions with Fine Arts Academic Advisor, Perla Moyal, are held on Wednesdays, 2 – 3 p.m.
- The [Centraide Campaign](#), from October 11 to November 18, is in full swing. This year's goal is to raise \$205 K. Last year \$216 K were raised. Many events are being organized including a comedy night, a chess tournament and a pet photo contest. Fine Arts will be holding a [movie night and will be screening C.R.A.Z.Y. by Jean-Marc Vallée](#), on November 17 at 5:30 p.m. in EV1.615. [Tickets can be purchased online](#).

## 7. Appointments (FFAC-2022-08-D1)

**MOTION:** (D. Douglas / N. Drew)

“that the appointments listed in document FFAC-2022-08-D1 be approved.”

**CARRIED**

## 8. Presentations

### ***Introduction on Accessibility***

Anna Barrafato, Accessibility Change Lead, Equity Office presented *Introduction to Accessibility*, a shortened version of a series of presentations she gives at Concordia, her role as change lead of spreading awareness and understanding of accessibility and disability, so that we are aware as individuals of what barriers exist on campus and how we can become better disability allies, by supporting students and colleagues. Two videos were presented: [Accessibility vs. Inclusion](#) and [I'm not your inspiration, thank you very much](#).

Turning on live captioning for online classes and Zoom meetings is encouraged, however, this Zoom feature can be problematic. Otter AI was proposed as a better-performing application, but a license is required and needs looking into. Notes and incorporating principles of Universal Design are also very important in helping students with disabilities in the classroom.

Anna Barrafato is available to do tailored departmental workshops and consultations. The [Accessibility Learning Series](#) workshops will be repeated in Winter 2023 and the dates will be announced on the [Equity Office](#) events web page in a week.

The members of Faculty Council and guests observed a two-minute of silence on the eleventh hour of the eleventh day of November, for Remembrance Day.

### **Next Steps: Future of Teaching and Learning**

Sandra Gabriele, Vice-Provost, Innovation in Teaching and Learning with Elaine Cheasley Paterson presented on the [Future of Teaching and Learning](#). S. Gabriele is leading the work of crafting a strategic plan for future of teaching and learning at the University. There have been stakeholder conversations guided by a consultancy firm across Concordia with the four Faculties, Indigenous Faculty, Disabled Faculty and Black and Racialized Faculty, as well as with students. S. Gabriele presented the timeline for the development of the strategic plan, where the work is at, and on the core values and commitments guiding the actions. As part of the validation strategy members of the Faculty of Fine Arts are invited to participate and provide feedback by visiting the [Future Concordia Citizen Lab](#). The presentation was circulated.

## **9. Academic Programs and Pedagogy**

### **9.1 Report of the Associate Dean, Academic Programs and Pedagogy (FFAC-2022-07-D4)**

Report submitted. Questions/comments may be directed to Elaine Cheasley Paterson at [elaine.paterson@concordia.ca](mailto:elaine.paterson@concordia.ca)

The Associate Dean highlighted some of the links included in her report:

- [A guide to moving to a 12-week term](#)
- Support of the Iranian Students: [Resources and support for students](#)

## **10. Faculty Relations and Inclusion**

### **10.1 Report of the Associate Dean, Faculty Relations and Inclusion (FFAC-2022-07-D5)**

No report submitted. Questions/comments may be directed to Kristina Huneault at [kristina.huneault@concordia.ca](mailto:kristina.huneault@concordia.ca)

The protocols for absence from campus due to illness were circulated yesterday and remained unchanged.

The reports on the graduate supervision remissions will be available on Tuesday. Faculty members will now be able to log into the same system they use to submit the students' names they are supervising, to see how many remissions they have earned in relation to this work. Faculty members will be receiving a notice when the reports are ready.

## **11. Research and Graduate Studies**

### **11.1 Report of the Associate Dean, Research and Graduate Studies (FFAC-2022-06-D6)**

Report submitted. Questions/comments may be directed to MJ Thompson at [mj.thompson@concordia.ca](mailto:mj.thompson@concordia.ca)

The Associate Dean highlighted the recipients of the Fall Internal Grants:

- **Elaine Cheasley Paterson:** *Home/Making*, a three-day multidisciplinary symposium (April 2023)
- **Lynn Hugues:** *The Other Market Experience*, an art and research-creation market event and one-day symposium.
- **Masha Salazkina:** *Transnational Amateur Cinema*, a two-day symposium.
- **Leila Sujir:** *Chronicles of the Forest* a self-produced publication.
- **Aaron McIntosh:** *Queer Compost and Papermaking Futures at Concordia*, upgrade and purchase of new equipment for pulping and papermaking practices.
- **Miranda Smitheram:** *Remediated Matter Collaborative Research Stream at Milieux Institute*, purchase of new equipment.



The next round of competitions is about to be launched and the deadline will be in the 3<sup>rd</sup> or 4<sup>th</sup> week of January 2023.

The [Applied AI Institute](#) has funding for seed projects and matching funds available for AI-related research projects.

The Building Equity in and through Research will be held on Tuesday, November 15<sup>th</sup>, at 1 p.m. on Zoom: <https://concordia-ca.zoom.us/j/86523590047>

The [FOFA Gallery](#) has a new exhibition featuring the work of Jannick Deslauriers, Guylaine Chevarie-Lessard and Allison Moore.

The MFA Students are planning an art intervention in the EV building next week.

The Fine Arts Open House Grad Corner had a large turnout and the GPDs will be consulted in advance of the February Open House about strategies to recruit future MFA students during the February Open House.

## **12. Questions**

There were no questions.

## **13. Committee Reports**

**13.1 Board of Governors Report** – no report submitted.

**13.2 Senate** – no report submitted.

**13.3 Advancement Activities Report** – Cherry Marshall submitted a report.

## **14. Other Business**

There was no other business.

**15. Next Meeting:** December 9, 2022

**16. Adjournment**

The meeting was adjourned at 11:45 a.m.

\* Fine Arts Faculty Council web page:

<https://www.concordia.ca/finearts/about/faculty-council.html#documents>

Submitted by E. Murphy

## **Appointments for Council's Information**

### **Sustainability Action Plan Sub-Committee**

- pk Langshaw, Department of Design and Computation Arts      December 1, 2022 – August 31, 2023

**Summary and Rationale for Changes**

The C.Edge option is being added to the BFA in Film Production, BFA in Film Studies, and BFA in Film Animation programs both in response to student interest in an internship option, and to better their transition to the workplace. The addition of the C.Edge Option is supported by the Mel Hoppenheim School of Cinema and approved by the Faculty of Fine Arts. The dossier is submitted to APC pending approval at the Fine Art Faculty Council on December 9th. Given the time sensitivity to meet the 2023-24 calendar deadline, the dossier is submitted to the December 9th meeting of APC with a formal approval memo from Faculty Council to be included before the dossier is submitted to final approval.

The letter of support from Co-op has been included in this dossier.

**Summary of Committee Discussion: FCC/FAPC/GCS Approval****For Submission to:**

Dr. Annie Gerin, Dean, Faculty of Fine Arts,  
Faculty Council, 09 Dec 2022

**Approved by:**

Dr. Elaine Cheasley Paterson, Associate Dean, Academic Programs and Pedagogy, Office of the Dean, Faculty  
of Fine Arts,  
Faculty Curriculum Committee, 08 Dec 2022

The Faculty of Fine Arts Curriculum Committee has reviewed and approved on December 8, 2022 the addition of the C.Edge options to programs in the Department of Cinema.

We hereby submit this dossier for review by the Faculty Council on December 9, 2022.

There are no resource implications.

**Summary of Committee Discussion: Department approval**

**For Submission to:**

Dr. Elaine Cheasley Paterson, Associate Dean, Academic Programs and Pedagogy, Office of the Dean of Fine Arts,  
Faculty Curriculum Council, 08 Dec 2022

**Approved by:**

Dr. Martin Lefebvre, Chair of the School of Cinema,  
Department Council, 07 Dec 2022

The Cinema Department Curriculum Committee and Department Council reviewed and approved of the addition of the C.Edge options on December 7, 2022

**Summary of Changes (Undergraduate Program Regular Curriculum Change)****Regulation Changes:**

- The C.Edge Option Film Animation New
- The C.Edge Option Film Production New
- The C.Edge Option Film Studies New

## Undergraduate Program Regular Curriculum Change - FA-CINE-5249 - VERSION : 2

**REGULATIONS CHANGE FORM****Dossier Type:** Undergraduate Program Regular Curriculum Change**Dossier Title:** C.Edge Option for Film Production, Film Animation, and Film and Moving Image Studies**Calendar Section Name:** The C.Edge Option**Calendar Section Type:** Regulation**Description of Change:** The C.Edge Option Film Animation New**Proposed:** Undergraduate Curriculum Changes**Faculty/School:** Faculty of Fine Arts**Department:** Mel Hoppenheim School of Cinema**Calendar publication date:** 2023/2024/Summer**Type of change:** New Regulation**Path:** Undergraduate > 2022-2023 Undergraduate Calendar > Faculties > Section 81 Faculty of Fine Arts > Faculty of Fine Arts > Section 81.60 Mel Hoppenheim School of Cinema > Cinema Programs > Film Animation > Film Animation C.Edge (Career Edge) Option**Present Text (from 2021) calendar****Proposed Text**[The C.Edge Option](#)

The C.Edge option is available to selected students who are enrolled in the BFA Program, Major in Film Animation. The academic content of the C.Edge option is identical to that of the regular program with some specific recommendations for professional internships and extension courses to improve and enhance the student's quality of work performance. Please see [Institute for Co-operative Education](#) for specific details.

**Rationale:**

The C.Edge Option has been added in response to student interest in an internship option, and to better their transition to the workplace.

**Resource Implications:**



## Undergraduate Program Regular Curriculum Change - FA-CINE-5249 - VERSION : 2

**REGULATIONS CHANGE FORM****Dossier Type:** Undergraduate Program Regular Curriculum Change**Dossier Title:** C.Edge Option for Film Production, Film Animation, and Film and Moving Image Studies**Calendar Section Name:** The C.Edge Option**Calendar Section Type:** Regulation**Description of Change:** The C.Edge Option Film Production New**Proposed:** Undergraduate Curriculum Changes**Faculty/School:** Faculty of Fine Arts**Department:** Mel Hoppenheim School of Cinema**Calendar publication date:** 2023/2024/Summer**Type of change:** New Regulation**Path:** Undergraduate > 2022-2023 Undergraduate Calendar > Faculties > Section 81 Faculty of Fine Arts > Faculty of Fine Arts > Section 81.60 Mel Hoppenheim School of Cinema > Cinema Programs > Film Production > Film Production C.Edge (Career Edge) Option**Present Text (from 2021) calendar****Proposed Text****The C.Edge Option**

The C.Edge option is available to selected students who are enrolled in the BFA program, Major or Specialization in Film Production. The academic content of the C.Edge option is identical to that of the regular program with some specific recommendations for professional internships and extension courses to improve and enhance the student's quality of work performance. Please see Institute for Co-operative Education for specific details.

**Rationale:**

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**Resource Implications:**

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**Resource Implications:**

## Impact Report

### Other Units

Addition of **Institute for Co-operative Education** to **The C.Edge Option** requirement

Source of other unit Impact

- Sub Section is housed in Institute for Co-operative Education



**To:** Dr. Annie Gérin, Dean, Faculty of Fine Arts

**Date:** December 1st, 2022

**Object:** Letter of support for the addition of a Career Edge (C.Edge) option in the Bachelor of Fine Arts program

Dear Dr. Gérin

It is with great pleasure that I write this letter to support the proposed addition of a Career Edge (C. Edge) work-integrated option for the Bachelor of Fine Arts program in the following three (3) Majors or Specializations: Film Production, Film and Moving Image Studies and Film Animation.

This new option of Career Edge (C. Edge) will be for the Undergraduate degree for the above-mentioned programs and majors and will be administered by the Institute of Co-operative Education.

The Institute for Co-operative Education will coordinate with the department in the Mel Hoppenheim School of Cinema to promote and manage the internships to achieve the experiential goals of the Fine Arts faculty and those of the university as well as to ensure meaningful work-integrated learning for Concordia University students.

Please feel free to contact me if you have any questions.

Kindest regards,

A handwritten signature in cursive script that reads "Cherine Zananiri".

Sincerely,

*Cherine Zananiri*

Director

Experiential Learning & Co-operative Education

1455 De Maisonneuve Blvd. West, GM-430

Montréal (Québec), H3G 1M8

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*Creating enriched educational experiences through Co-op since 1980*



# Film Studies C.Edge (Career Edge) Option

## The C.Edge Option

The C.Edge option is available to selected students who are enrolled in the BFA program, Major or Specialization in Film Studies. The academic content of the C.Edge option is identical to that of the regular program with some specific recommendations for professional internships and extension courses to improve and enhance the student's quality of work performance. Please see Institute for Co-operative Education for specific details.

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# Film Production C.Edge (Career Edge) Option

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# Film Studies C.Edge (Career Edge) Option

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## FACULTY OF FINE ARTS

### REPORT TO FINE ARTS FACULTY COUNCIL

SUBMITTED BY:

Elaine Cheasley Paterson, Associate Dean, Academic Programmes and Pedagogy

PREPARED BY:

Christopher Cooke, Facilitator, Academic Programmes and Pedagogy

### ACTIVE CURRICULUM DOSSIERS

Department	Dossier	Level	Date	Details	Current Step
Cinema	CINE-5249	Ugrad	Approved by FCC on Dec 7, 2022	Addition of C.Edge to Cinema Programs (Film Production, Film Studies, Film Animation) to add an internship option that allows for students to better transition into the workplace.	Faculty Council <b>9 Dec 2022</b>
Art History	ARTH-3801	Ugrad	Approved by APC on Nov 18, 2022	Addition of two seminars to Major in Art History and harmonizing prerequisites of its equivalent course FMST 448.	Senate <b>16 Dec 2022</b>
Interdisciplinary Studies	FFAR-81	Ugrad	Approved by APC on Nov 18, 2022	Deletion of a 6-credit course (FFAR 290). Creation of two new 3-credit courses (FFAR 292/FASS 298). Title change for FFAR 291/INTE 398 (HIV/AIDS) and its addition to Majors and Minors for Interdisciplinary Studies in Sexuality. Replacement of FASS 392 (Queer Theory) with FASS 393 (Queer and Trans Studies and Culture).	Senate <b>16 Dec 2022</b>
Cinema	CINE-4461	Ugrad	Approved by APC on Nov 18, 2022	Creation of a new 9-credit microprogram in Fundamentals of Digital Filmmaking.	Senate <b>16 Dec 2022</b>
Theatre	THEA-4401	Ugrad	Approved by APC on Nov 18, 2022	Changing the current DFTT code to SCEN to reflect the programme name change. Minor course name changes to reflect the programme name.	Senate <b>16 Dec 2022</b>
Studio Arts	STUDART-1181	Ugrad	Approved by APC on Nov 18, 2022	Changes to the Major Sculpture program requirements and creation of new courses.	Senate <b>16 Dec 2022</b>



**SENATE**

Cinema	CINE-3161	Grad	Approved by Senate on Nov 11, 2022	Minor change to admission requirements to promote interdisciplinarity.	<b>For May 2023 implementation</b>
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**CTL BLENDED TEACHING RESOURCES**

The [Centre for Teaching and Learning \(CTL\)](#) continues to offer helpful resources to plan blended courses.

**REMOTE/BLENDED TEACHING**

Both blended and remote courses will continue to be offered in the new academic year and we will help faculty gather feedback from students on their remote/blended learning experiences to be able to offer further support in the future. The forms to request to teach a blended or remote course in 2023-2024 and the guide for department considerations when approving these requests will be sent out in December.

**INDIGENOUS LEARNING SERIES [IDLC]**

THE *Pikiskwêtan*: [Indigenous Learning Series](#), with its [Companion Resource Guides](#), continues this academic year. Topics include: The IDLC Action Plan; Building Cultural Safety; Indigenous Perspectives on the Ethical Conduct of Research, among others.

*Upcoming:*

- Friday, December 2: Indigenous Perspectives on the Ethical Conduct of Research

**LAUNCHED: INDIGENOUS-LED SPECIAL PROJECTS GRANT FOR FOFA UNDERGRADUATE STUDENTS**

This program will offer 5 special projects grants each fiscal year valued at 1000\$ each to Indigenous student-led projects for undergraduate students in the Faculty of Fine Arts. See [here](#) for more details.

**ACCESSIBILITY LEARNING SERIES**

Anna Barrafato, the new Accessibility Change Lead, is facilitating a series of [Accessibility workshops](#) for staff and faculty through the Equity office. There are a number of workshops designed specifically for Faculty. For more information, please contact [anna.barrafato@concordia.ca](mailto:anna.barrafato@concordia.ca)

The new [Accessibility Hub](#) has launched and gathers services and resources for those seeking information on disability and accessibility on campus.

**GUIDE TO MOVING TO A 12-WEEK TERM**

The 12-week term will begin in summer 2023, with a 12-week fall term including the new reading week, and a winter 12-week term with its established reading week. See [here](#) for more information about the rationale, benefits and process of the changes. CTL also provides [valuable resources](#) to Faculty for implementing the changes.

**SUPPORT FOR IRANIAN STUDENTS**

In light of challenges facing our Iranian students, the University is responding by providing a clear pathway for financial accommodation, as well as providing emotional and psychological support through the Dean of Students and Campus Wellness. See [here](#) for more detail of the resources and support that are available.

## **Distinguished Professor Emeritus FoFA Criteria and Procedures**

All professors who retire in good standing from the University automatically hold the title of Professor Emeritus. In addition, the title of "Distinguished Professor Emeritus" may be conferred on faculty members who are recognized for exceptional accomplishments over the course of their career at the University. Senate may confer the title of Distinguished Professor Emeritus to recognized faculty members who meet all of the following criteria:

- the candidate will have retired within the last 3 years or have formally declared their intention to retire from the University at or before the end of the current academic year;
- the candidate will normally have held the rank of Full Professor and will normally have been a member of the faculty at Concordia for at least ten years; and
- over the course of their career, up to retirement, the candidate will have had demonstrable exceptional impact in their field and/or to the University, in one of the following categories, while maintaining good performance in the other two categories: (i) research or research-creation; (ii) teaching; or (iii) service.

Criteria for Assessment: **(For review and adoption by Faculty Council )**

The Faculty of Fine Arts considers that the terms "exceptional accomplishments" and "demonstrable exceptional impact" be interpreted as specified below.

- a. For nominations based on the record of research or research-creation, candidates will normally have been recognized by one or more external awards and distinctions of a high order, for example doctoral degrees honoris causa, medals and designations awarded by national granting councils (e.g. SSHRC Impact Awards, Killam and Molson Prizes), membership in selective national or international bodies (e.g. Royal Society of Canada), prizes and awards granted by national or international disciplinary societies or other bodies (e.g. Governor General's Awards, Junos / Grammys, Academy Awards). Membership in and/or awards granted by provincial and disciplinary societies and bodies (e.g. Ordre National du Québec, College Art Association prizes) will also be recognized as exceptional accomplishments. Where such recognition is lacking, an outstanding record of achievement and impact as evidenced in the curriculum vitae and supporting documentation may be sufficient to warrant a successful nomination. This may include publications, exhibitions or performances that have had an acknowledged impact on the field combined with a sustained record of external research/research-creation funding.

- b. For nominations based on the record of teaching, candidates will normally have been recognized by one or more internal or external teaching awards. Where such recognition is lacking, an outstanding record of achievement and impact, as evidenced in the curriculum vitae and supporting documentation may be sufficient to warrant a successful nomination. This may include: exceptional student evaluations; extensive graduate supervision; demonstrated impact on students (e.g. evidence of student awards, the development of significant research collaborations with students); leading curriculum development; contributions to pedagogical literature or training; profound mentorship and involvement with students; demonstrated commitment to equity, diversity, inclusion and accessibility, in the classroom; student-related service (e.g., advising student groups and projects); teaching innovation (e.g. indigenization or decolonization of curriculum, developing experiential learning opportunities, integrating technologies or community outreach); other demonstrations of exceptional accomplishment.
  
- c. For nominations based on the record of service, candidates will normally combine both internal and external service contributions, with the external service usually being performed at least in part at the national or international levels, for example through service on the executive bodies of disciplinary societies, membership on the editorial boards of leading journals, work performed at the invitation of national granting agencies or similar bodies, invited service in the evaluation of other universities, reports commissioned by prominent agencies, and the like. Internal service may include evidence of successful academic administration at the departmental, Faculty or University levels, for example as Graduate or Undergraduate Program Director, Academic Unit Head, Associate Dean or Dean, Vice-President or President; it may, however, consist solely of service on administrative bodies such as departmental, Faculty or University committees, whether standing or ad hoc, and as an elected or appointed member of Senate, the Board of Governors or other bodies. Simply having held extensive service positions is not sufficient to demonstrate “exceptional impact”; the dossier should also point to key accomplishments in those roles.

Procedures: (For information to Faculty Council)

1. Letters of nomination for the designation of Distinguished Professor Emeritus (DPE) accompanied by two letters of support and the candidate's current curriculum vitae must reach the Office of the Dean no later than **January 23, 2023** for consideration. Only dossiers received as one PDF will be considered.
2. The letter of nomination (2-3 pages) should clearly identify the category under which the candidate is being nominated: Outstanding Contribution to Research; Outstanding Contribution to Teaching; or Outstanding Contribution to Academic Administration/Service. While the nomination letter will focus on the main area of achievement, enough information must be provided to enable the committee to assess the other two areas as well. Letters should outline the evidence in support of the nomination and address the nominee's eligibility.
3. Nomination letters shall be accompanied by two letters of support that clearly make the case for the candidate's demonstrable exceptional impact in their field and/or to the university. Letters may be written by internal or external peers, students, or colleagues, as appropriate to the dossier and category of nomination. The nominator chooses and invites the letter-writers and should provide them with the candidate's CV.
4. The University's policy stipulates that the nomination process is confidential, and, as such, nominators and committees involved in the process will not inform the nominees at any stage of the process that they have been nominated for conferral of the title. Nominators may contact the Dean's Office if they do not have access to a current CV through the Department.
5. Self-nominations are not accepted.
6. Post-retirement achievements will not be considered for the purposes of recommending the title.
7. Nominations are submitted to the Dean's Office. The Associate Dean, Faculty Relations and Inclusion vets the dossiers and makes them available to the members of the Fine Arts DPE Committee as well as the Fine Arts member of the University DPE Committee. The FoFA representative on the University committee attends the meeting of the Faculty-level committee for the purpose of gaining familiarity with the dossiers, but is not a voting member of the Faculty committee.
8. The Fine Arts DPE Committee reviews the dossiers and presents its positive recommendation(s) to the Dean, together with an executive summary and rationale for each recommendation.
9. The Dean reviews the Fine Arts committee's recommendations. The Dean presents their approved nomination dossier(s) to Faculty Council in a closed session.

10. Council votes on the Dean's recommendations.
11. The Dean forwards their recommendation(s) to the University's Distinguished Professor Emeritus Committee, together with a complete dossier consisting of: a memo from the DPE Committee to the Provost summarizing the general case for bestowing the title and supporting it with bullet points that list the main supporting evidence of achievement and impact (1 page maximum); the letter of nomination; the two letters of support; a complete cv. Additional documentation is permitted but not expected.
12. The Fine Arts' faculty member on the University's Distinguished Professor Emeritus Committee presents the rationale for the Fine Arts nomination(s) to the Provost and other committee members.



## POLICY ON THE CONFERRAL OF THE TITLE OF DISTINGUISHED PROFESSOR EMERITI OR DISTINGUISHED LIBRARIAN EMERITI

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**Effective Date:** December 16, 2021

**Approval Authority:** Senate

**Supersedes /Amends:** N/A

**Policy Number:** US-3

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### PREAMBLE

The designation of Distinguished Professor Emeriti or Distinguished Librarian Emeriti (the "Title") indicates that a faculty member or librarian has retired from Concordia University (the "University") and has been recognized for their exceptional accomplishments over the course of their career at the University.

### SCOPE

This Policy applies to all individuals having occupied the position of full-time faculty member or librarian. The conferral of the title of Professor Emeriti or Librarian Emeriti, which is awarded to all faculty members and librarians retiring from the University in good standing, is not subject to this Policy.

### PURPOSE

The purpose of this Policy is to establish the criteria and mechanism for conferring the Title.

### POLICY

1. The Senate does not confer the Title to all retired or retiring full-time faculty members or librarians. It is limited to those who, in the judgment of Senate, have exceptional accomplishments over the course of their career at the University.
2. Recommendations for conferral of the Title are submitted to Senate by the Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee, as set out in the Membership and Functions of Senate Standing Committees.
3. Senate may confer the Title to recognize faculty members and librarians who meet all of the following criteria:

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EMERITI OR DISTINGUISHED LIBRARIAN EMERITI**

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- a. They have retired within the last 3 years or have formally declared their intention to retire from the University at or before the end of the current academic year;
  - b. They normally have held the rank of Professor or Senior Librarian and normally have been a member of a Faculty or the Library at the University for at least 10 years;
  - c. Over the course of their career, up to retirement, they have had demonstrable exceptional impact in their field and/or to the University, in one of the following categories, while maintaining good performance in the other two categories:
    - i. research or research creation;
    - ii. teaching; or
    - iii. service.
4. The above criteria are circulated to all academic unit heads by their respective Faculty Council and to all Associate University Librarians by the University Librarian on an annual basis.
  5. Nominations for the Title must originate within the University, and are made and received in accordance with the internal nomination process of each Faculty or the Library. Self-nominations are not accepted.
  6. The nomination process is confidential, and, as such, nominators and committees involved in the process will not inform the nominees at any stage of the process that they have been nominated for conferral of the Title.
  7. Nomination letters must include sufficient information about the nominee's achievements to warrant serious consideration.
  8. Nominees are approved in accordance with the internal award process of each Faculty or the Library, and the relevant Dean or University Librarian submits approved recommendations supported by a statement of rationale and nominees' curriculum vitae

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to the Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee, who present positive recommendations to Senate for final approval.

9. The Provost and Vice-President, Academic notifies the recipients of the Title once approved by Senate.
10. The Title is purely honorific and does not carry with it any entitlement to authority, rights, resources or privileges at the University.
11. The term for a Title under this Policy is for the life of the individual, unless otherwise specified in the resolution of Senate conferring the Title.
12. In rare and exceptional circumstances, if the behavior of a recipient or maintaining their Title may harm or undermine the University's reputation, or may be found to be inconsistent with the mission and values of the University, the Title may be revoked or removed in accordance with the *Policy on Revocation of Awards and Other Types of Recognition* ([SG-15](#)).
13. A list of all individuals holding the Title granted pursuant to this Policy is maintained by the University Secretariat.
14. The overall responsibility for implementing and recommending amendments to this Policy shall rest with the Provost and Vice-President, Academic.

Approved by Senate on September 17, 2021.



## Report of the Associate Dean, Faculty Relations and Inclusion (FFAC-2022-09-D5)

The regular work of Faculty Relations continued throughout the fall.

**Collective Agreements:** CUFA collective agreement bargaining commenced on December 6 with a shared goal of ratifying a new Collective Agreement prior to the May 2023 end date of the agreement currently in place. The chief negotiators are Nadia Hardy for the employer, and Linda Dyer for CUFA.

Administration of CUFA and CUPFA processes continued. 17 sabbatical applications and 8 reappointment dossiers have been forwarded to the Provost's Office and we are beginning to receive full-time faculty Performance Evaluation dossiers from Department Personnel Committees. The Graduate Supervision Remissions exercise was completed and results announced to members and departments. All part-time hirings recommended through the Part-Time Hiring Committee process have been finalized for the winter semester. Search processes are underway for 5 tenure-track positions as well as new chairs in Studio Arts, Creative Arts Therapies and Design and Computation Arts. Many thanks to the faculty, staff and students who have agreed to sit on those search committees.

**Internal Processes:** The simplification, streamlining and efficiency of internal processes remains an ongoing focus. A new way of requesting LTA positions, piloted with the Provost's Office last year, will be continued this year. We are isolating and eliminating instances of duplication of labour, and using the capacities of Office 365 (notably MS forms and Teams to collect and share information more effectively), and have had recent success in simplifying the work of the FPTC and making application process for in-residence and visiting appointments easier. Simultaneously, we have taken this opportunity to review and update the remuneration model for those appointments. The hiring manual has been updated and information for DHC members is newly available on Teams. We have also hired part-time assistance to facilitate the translation and editing of French-language postings.

In keeping with the interdisciplinary research-creation undertaken by our faculty members, the Dean's Office has also circulated [new guidelines](#) for faculty who are interested in teaching courses outside their units.

### **Equity, Diversity, Inclusion and Accessibility**

The Faculty Council mini-series on Accessibility continues. Following Ana Barrafato's *Introduction to Accessibility* presentation at council in November, Elana Bloom and Moire Stevenson of the ACSD will present at Council in January and a panel discussion of faculty members and students will follow at a Spring session. Announcements will be circulated to all faculty and staff.

BOG Minutes Oct 27, 2022, Open Session  
Agenda approved, Minutes approved

President's Remarks:

- Updated total raised by our Shuffle is \$220,000, beating our target of \$150,000. Thanks again to the 900 participants who joined in support of our students.
- Concordia's Centraide Campaign launched on October 11th and runs until November 11th. Our goal this year is to raise \$205,000. Last year, our community's generosity helped us reach \$216,287.
- President Report (final version) on Anti Black Racism to be presented Friday Oct 28, 13:00 in the 4<sup>th</sup> space and on-line. The report is the result of over 100 meetings with 6 sub committees. There will be some immediate actions announced.
- Expressed concerns with the protest events and the violence taking place in Iran. He mentioned specifically violence against women and violence occurring on campuses. The University has established special accommodations for students who are impacted and need assistance.
- Concordia conferred three honorary doctorates as part of fall convocation on October 24th. The recipients were Fibbie Tatti, journalist, educator and a leader of the Dene Nation, for preserving and promoting Indigenous languages and culture; Reshma Shetty, founder and CEO of Ginkgo Bioworks (incidentally, the lead sponsor for the Global Alliance of BioFoundries conference), for expanding the role of synthetic biology in our world; and David Fung, a technology integrator, serial entrepreneur and decorated Canadian for developing sustainable industries around the globe. Convocation addresses are available online.
- Fall Open House was held both in person and online, highest registration ever.
- Registration for Fall 2022 did not meet the targets of the same numbers as last year, there was a decline of approx. 1.2%. Similar declines have been experienced across Quebec. 70% of our students come from within the province and this cohort is shrinking. However, experienced growth in Canada and International students, we will need to develop new recruiting strategies. CEGEP students are taking longer to graduate which is reducing applicant numbers. Additionally, the economy has made an impact we think many applicants at the final moment entered the workforce instead.
- The Faculty of Fine Arts recently hosted the In.Site: Collaborative Sustainability Across the Fine Arts symposium, from September 12-16 at 4TH SPACE. The event was organized by pk langshaw, professor and chair of the Department of Design and Computation Arts, and a team of four undergrad students
- Concordia fine arts student Jason Sikoak has honoured residential school survivors with his Truth and Reconciliation keepsake coin design; the commemorative medallion is a collaborative effort between Inuit, First Nations and Métis artists. The fourth-year studio arts and art history student is originally from the Inuit community of Rigolet, Nunatsiavut in Labrador.
- Leonard and Bina Ellen Art Gallery continues its presentation of Thinking again and supposing. The trajectory of an exhibition by artists and Concordia professors Sarah

Greig and Thérèse Mastroiacovo (both Department of Studio Arts), curated by Michèle Thériault, until October 29th.

- The Gallery's third and final Expanding Exhibitions Residency began mid-September with residents Megan Quigley and Maxime Pigeon working on their project from the gallery.
- Concordia, together with McGill University, hosted the two-day World 100 Reputation Network Meeting on October 13-14 with the opening day taking place at MB.9, 4TH Space and SHIFT. The conference explored the future of reputation in higher education with a focus on connectivity and innovation. It attracted participants from around the world from universities ranked in the top 200 by QS, Times Higher Education, Academic Ranking of World Universities, and US News and World Report.

#### Ombudsperson Annual Report: May 1, 2021 to April 30, 2022

- Amy Fish has been approved for a new 5 year mandate
- Over the past three years, we have noticed a trend where the volume of our files is decreasing but the complexity is increasing. 393 concerns were brought to the Ombuds Office in 2021-2022, a reduction of approximately 10% since 2020-2021. However there were 68 investigations, a substantial increase. These Investigation files are more complex, and hopefully the future will see a decrease.
- 83% of files come from students, 11% come from Faculty and Staff and 6% come from non-members.
- The top reason undergraduate students visited the Ombuds Office this year was "Grades", consistent with previous years. This year, "Problems with Professors and Teaching" is second, just ahead of "Exams". It is interesting to note that the three top categories are closely distributed.
- This year we began hosting weekly Zoom drop-in sessions where no appointment is needed to receive a general consultation.

#### Office of Rights and Responsibilities Annual Report: May 1, 2021 to April 30, 2022

The report is made available to the University community via the ORR website

[www.concordia.ca/rights](http://www.concordia.ca/rights).

- Aisha Topsakal, started May 1, 2021
- ORR address complaints and threats imposing a danger to the community
- 394 new requests is a slight drop likely attributed to lack of on-person campus activity
- However, the files were more complex
- Bulk of activities are consultations
- Harassment once again the most cited complaint
- Students seek the most assistance

Open Session Adjourned at 16:45

## **Senate Report – November 11, 2022**

Submitted by Christopher Moore

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### **President's remarks, G. Carr**

- President's Task Force on Anti-Black Racism initial report presented at 4<sup>th</sup> Space on October 28; video available at <https://www.concordia.ca/next-gen/4th-space/themes/4th-space-virtual/october-archive-2022.html>, report available at <https://www.concordia.ca/provost/initiatives/task-force-anti-black-racism/reports.html>
  - 100+ consultations leading to the report – particular congratulations to Angélique Wilkie as Chair of the committee
- 3 Design students (Kamila Nina Andersen, Mélodie Ah-Waye and Quentin Meilhon) won the CASES competition that reimagined existing on-and off-street parking areas in Montreal
- World 100 Reputation Network Annual Conference hosted by Concordia and McGill October 13-14 – 200+ delegates from institutions worldwide
- October 25 fall convocation – about 1000 graduates (FAS, Gina Cody, JMSB; FoFA only has spring convocation)
- First in-person Open House October 21 – more students visited than pre-pandemic (2400 prospective students, total of 5000 visitors, plus virtual event for international participants)
- Official opening of SHIFT Centre for Social Transformation's permanent space – southeast corner of J. W. McConnell (LB) Building
- Centraide campaign – goal of \$205, 000 for 2022 – challenges in economy make giving even more important this year

### **Academic update, A. Whitelaw**

- FoFA sponsored a film screening of director Jean-Marc Vallée's *C.R.A.Z.Y.* to benefit Centraide: <https://www.concordia.ca/cuevents/main/2022/11/17/centraide-cinema-night.html?c=/events/centraide>

### **Regular Agenda**

#### **JMSB: Major Revisions in Undergraduate Curriculum**

- Modernizing 20-year-old curriculum – core competencies, adjustment of elective requirements, additional courses
- Current BComm curriculum did not reflect current trends
- Greater focus on ethics, sustainability, entrepreneurship, and social responsibility

#### **Annual Report of the Office of Rights and Responsibilities, A. Topsakal**

- The code of responsibilities applies to all members of the university (faculty, staff, students)
- Report covers the period of May 2021-May 2022
- New team installed in the office
- 357 new requests initiated during the reporting period, plus 37 carried over from previous term
- While the number of cases has not changed significantly, the Office has noted increased complexity in many instances
- Harassment is still the most reported category of cases

- The Office works closely with partner organizations at Concordia to consult on cases (Sexual Assault Resource Centre, Ombuds Office, Equity Office, etc.)

*Next meeting of Senate is December 16, 2022 at 2:00pm*