

TO: Members, Fine Arts Faculty Council

FROM: Sandi Chase-Caron, Secretary, Fine Arts Faculty Council

DATE: October 12, 2018

Please be advised that the next meeting of Fine Arts Faculty Council will be held on Friday,
October 19, 2018 at 9:30 a.m. in EV 2-776.

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of September 21, 2018
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Appointments (FFAC-2018-07-D1)
8. Academic Affairs
 - 8.1. Curriculum Changes – no curriculum changes
 - 8.2. Report of the Associate Dean, Academic Affairs (FFAC-2018-07-D4)*
9. Planning and Academic Facilities
 - 9.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2018-07-D5)*
10. Research
 - 10.1. Report of the Associate Dean, Research (FFAC-2018-07-D6)*
11. Committee Reports
 - 11.1. Board of Governors Report – no report
 - 11.2. Senate Report – Prof. Marc Steinberg
12. Presentations:
 - 10-Year Space Plan (11:00 a.m.)**

Guests: Marie-Claude Lavoie, Associate Vice-President, Facilities Management, Martine Lehoux, Director, Strategic Planning, Facilities Management and Dominique Dumont, Facilities Development Manager, Facilities Management
 - IdeaLabs (11:20 a.m.)**

Guest: Breanna Shanahan
13. Other business
14. Next Meeting – November 16, 2018 at 9:30 a.m.
15. Adjournment

* Documents not included will be uploaded to the Fine Arts Faculty Council web page:
<https://www.concordia.ca/finearts/about/faculty-council.html#documents>

Concordia University
Minutes of the Meeting of the Faculty of Fine Arts Council
September 21, 2018
10:00 a.m. – 12:00 p.m.
EV2.776

- Present:** R. Duclos (Chair), C. Baril (acting on behalf of Graham Carr), P. Barr, J. Berzowska, J. Bisson (acting on behalf of Alan Shepard), J-C Bustros, J-C Castro, S. Chase-Caron, E. Cheasley Paterson, M. Clark-Gardner, M. Corwin, E. Donovan, F. Figols, J. G. Garcia Sierra, C. Guy, A. Haugen-Strand, S. Jarvie-Clark, pk Langshaw, J. Latour, E. Murphy, U. Neuerburg-Denzer, M-C. Newman, S. Panet-Raymond, J. Sloan, L. Sujir, J. Taylor (acting on behalf of Ana Cappelluto), M.J. Thompson
- Regrets:** L. Caminati, A. Cappelluto, G. Dimitrov, L. Milner, K. Thompson, G. Vaillancourt, A. Waclawek, E. Diamantoudi
- Guests:** G. Beaudry, M. Chew, J-F Messier, A. Jarry, J-P Gauthier, J. Powlowski, V. Venkatesh

1. Presentation:

Dr. Guylaine Beaudry, Vice-President, Digital Strategy & University Librarian presented on the key findings of the Digital Strategy community consultations.

Concordia Digital Strategy:

<http://www.concordia.ca/about/strategic-directions/digital-strategy.html>

2. Call to Order

The Chair called the meeting to order at 10:40 a.m.

3. Approval of the Agenda

MOTION: (P. Barr / M. Corwin)

“that the agenda for the meeting of September 21, 2018, be approved as amended.”

CARRIED

4. Appointments (FFAC-2018-05-D1)

MOTION: (J. Berzowska / U. Neuerburg-Denzer)

“that the appointments listed in document FFAC-2018-06-D1 be approved.”

CARRIED

5. Approval of the Minutes of the Meeting of May 11, 2018

MOTION: (U. Neuerburg-Denzer / J. Sloan)

“that the minutes of the meeting of May 11, 2018, be approved.”

CARRIED

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Round Table and Introduction of New Faculty

The Chair opened with the Concordia Territorial Acknowledgements and initiated a round table introduction of new faculty members, FASA student representatives and the members of Faculty.

Concordia Territorial Acknowledgements: <https://www.concordia.ca/about/indigenous/territorial-acknowledgement.html>

8. Chair's Remarks

- The Dean thanked the Budget Office for supporting the position of Financial and Planning Officer and reminded the Council members of the fund for David Melo's children.
- There have been several changes in staff in the Office of the Dean:
 - Elaine Cheasley Paterson has stepped in as the Associate Dean, Academic Affairs. Mark Sussman has returned to the Theatre department.
 - Sandi Chase-Caron has stepped in as the Interim Director of Administration while Helen Athanassiadis is on a study leave and doing a feasibility study for an art camp at Concordia.
 - Lyse Larose has retired and Michele Kaplan is the new Advisor, Research Development.
 - Harry Kirshner has retired and the search for a replacement is ongoing.
 - Peggy Killeen is leaving Concordia to start her own company.
 - Jean Pierre Duchesne is retiring and a search for a replacement is ongoing.
- The MUSI 17 and MUSI 18 curriculum dossiers were passed by the Senate Committee.
- The Department of Creative Arts Therapies is offering an online graduate degree in music therapy and it's the first of its kind at Concordia.
- The four Fine Arts Field Schools abroad were a success. The field school professors will be sharing their stories at an information session on Friday, October 5, from 10 a.m. – 11:30 a.m. in EV2.776. Faculty members are invited to come pitch their ideas for a field school.
- A major gift from the Doggone Foundation will be announced on Tuesday, October 9 at 12:00 p.m. in the EV Junction (EV2.789). The gift, created in memory of Montreal philanthropist Elspeth McConnell, benefits students in Fine Arts and enables them to gain professional experience through paid internships at not-for-profit arts organizations in Montreal.
- With the support of the Rossy Foundation, two Art Hives have opened in Montreal, one of which is located on the 5th floor of the EV Building, and plans are underway for opening an Art Hive at Loyola.
- The old library book store will be used as a space for arts production and installations. The idea was seeded by the Practice Portal, one of the proposed strategic speculations.
- The Visual Collections Repository (VCR) on the 3rd floor of the EV building had its launch on September 13th.
- Shauna Janssen is the new Director, Institute for Urban Futures (IUF).
- The Metro Sites initiative for inhabiting abandoned buildings is coming alive with Making Art Making Politics and The Alternative, the Faculty of Fine Arts' political party-in-residence. They are occupying the Canada Pavilion of Expo '67, from September to November 2018.

9. Question Period

There was no question period.

10. Academic Affairs

10.1 Curriculum Changes – no curriculum changes

10.2 Report of the Associate Dean, Academic Affairs (FFAC-2018-06-D4)

Report distributed. Questions/comments may be directed to Elaine Cheasley Paterson at elaine.paterson@concordia.ca

11. Planning and Academic Facilities

10.1 Report of the Associate Dean, Planning and Academic Facilities (FFAC-2018-06-D5)

No report distributed. Questions/comments may be directed to Ana Cappelluto at ana.cappelluto@concordia.ca

12. Research

11.1 Report of the Associate Dean, Research (FFAC-2018-06-D6)

Report distributed. Questions/comments may be directed to Joanna Berzowska at joanna.berzowska@concordia.ca

11.2 Approval of the Faculty of Fine Arts Recognition of Research Unit Status (FFAC-2018-06-D2)

MOTION: (J. Berzowska / U. Neuerburg-Denzer)

“that the Recognition of Research Unit Status for the Institute for Urban Futures (IUF) be approved.”

CARRIED

MOTION: (J. Berzowska / P. Barr)

“that the Recognition of Research Unit Status for the Centre for the Arts in Human Development (CAHD) be approved.”

CARRIED

13. Presentation:

Justin Powlowski, Associate Vice-President, Strategy and Operations, OVRGS presented the Draft Strategic Research Plan 2018-2023. Faculty members are invited to submit their written comments and suggestions to Cinzia Miscio cinzia.miscio@concordia.ca by October 15th.

14. Committee Reports

12.1 **Board of Governors Report** – Report distributed by Prof. D. Cross

12.2 **Senate** – Report distributed by Prof M. Corwin

15. Other Business

- The Faculty of Fine Arts Shuffle Team (FFAST) will be departing from the FOYER (EV2.781) on Friday, September 28th.
- With the help of funding from the Office of Research, the Faculty of Fine Arts will be working with an architectural firm to discuss its long-term space requirements.
- Breanna Shanahan will be running three IdeaLabs to discuss the future ten-year plan for Fine Arts spaces.
- FASA and the FOFA Subcommittee on Sustainability will be holding a sustainability orientation co-event on September 21, from 3 – 6 p.m. in the EV1.605 amphitheater. A Sustainability Mixer reception will follow at the FOFA Marble Table (EV1.490).

16. Next Meeting – October 19, 2018

17. Adjournment

The meeting was adjourned at 12:15 p.m.

Submitted by E. Murphy

Appointments to be ratified

Council School of Graduate Studies (CSGS) Steering Committee

- Luis Sotelo, Department of Theatre – June 1, 2018 - May 31, 2019

Faculty of Fine Arts Council (FFAC) Voting Members

Graduate Student Representative (GSA)

- Matthew-Robin Nye – June 1, 2018 – May 31, 2019

Faculty of Fine Arts Council (FFAC) Steering Committee

Undergraduate Student Representative (FASA)

- Sara Jarvie-Clark – June 1, 2018 – May 31, 2019

Fine Arts Health & Safety Committee (FAHSC)

Undergraduate Student Representative (FASA)

- Daisy Duncan – June 1, 2018 – May 31, 2019



FACULTY OF FINE ARTS

REPORT TO FINE ARTS FACULTY COUNCIL

SUBMITTED BY:

Elaine Paterson, Associate Dean, Academic Affairs

Julie Johnston, Facilitator, Academic and Student Affairs

ACTIVE CURRICULUM DOSSIERS

Department / Program	Dossier	Level	Date	Details	Current Step
Cinema	CINE-25	Grad	October 22, 2018	Relocation of the MFA Film Production from Studio Arts to MHSoC	GCC
Creative Arts Therapies	CATS-26	Grad	December 14, 2018	Graduate Certificate in Play Therapy	Faculty Council
Creative Arts Therapies	CATS-25	Grad	April 13, 2018	Graduate Certificate in Public Practice Arts in Health	Passed FCC
Music	MUSI-19	Grad	May 14, 2018	Graduate Certificate in Electroacoustics and Sound Design	Passed FCC
Music	MUSI-20	Grad	May 14, 2018	Graduate Certificate in Music Composition for the Moving Image	Passed FCC
Theatre	THEA-26	Grad	May 14, 2018	Graduate Certificate in Acting Voice and Movement Instruction	Passed FCC

FIELD SCHOOL APPLICATION DEADLINE, OCTOBER 31TH

We are excited to announce that Concordia International has opened an online form to submit field school proposals for the 2018-19 academic year. A short letter of support from the Department Chair is required as part of the application process, and all proposals will be reviewed by the Dean's Office in consultation with the departments and Concordia International.

We ask that all Fine Arts faculty planning to host a field school submit their proposals **by October 31st** through the following link:

<https://moveon-form.concordia.ca/locallogin/5b85ac684b6c0d92333f9f4e/eng>

For questions around **logistical planning** (travel, accommodations, etc.) please contact Julie Triganne at julie.triganne@concordia.ca.

For questions around the **academic planning** (credits, curriculum, etc.) please contact Perla Moyal at perla.moyal@concordia.ca.

WELCOME TO MARY LALLOTIS, MANAGER STUDENT ACADEMIC SERVICES

Mary is a long-time colleague of SAS staff in Fine Arts and is thrilled to be joining the Faculty in her new role as of November 5th. She brings with her years of experience, a wealth of knowledge, and infectious enthusiasm. Please join us in warmly welcoming her to the Faculty of Fine Arts!

Report for Faculty Council –
October 19, 2018

Ana Cappelluto, Associate Dean, Planning and
Academic Facilities

Facilities Projects:

- #2016-024 Visual Collections Repository
 - Grand opening October 2018 **Project completed**
- #2015-072 PS building ventilation – **Project completed, testing underway**
- #2017-033 Studio Arts Ceramics – Ceramics Studio renovation and replacement of kilns
Projected completion end of October 2018
- #2017-030 Future of Fabrication – reconfigure technical support spaces –
completion expected Winter 2019
- #2018-030 Sculpture Critique space renovation
- #2018-038 CDA Edit Suites – physical upgrades (acoustical treatment etc.)
- #2018-041 Art Education – EV5.825 Hybrid Space (classroom – graduate student)

Safety:

- **WHMIS 2015 training –**
 - WHMIS training offered online and through workshops – students, staff and faculty must ensure they have valid certification. Register for training here:

CDA projects

Ongoing/Active Capital projects

- Fine Arts Teaching Lab computer annual refresh 2018 – **Funding approved**
- VCR Film Collection Conservation 1.3 – **Funding approved**
- Classroom AV Installation (4) – **Funding approved**

NEWS

Launch of STUDENT ASSISTANT PROGRAM (SAPlings)
Launch of Call for Capital Projects 2018/19-2021/22 Fall 2018



FABRICATION SHOP ASSISTANT

CONCORDIA FINE ARTS, SECOND YEAR STUDENTS AND BEYOND:

APPLY TODAY to be a part of Concordia's Fabrication Shop Assistant Program!

This exciting new program will provide you with training opportunities for all of the tools available in the Fabrication shop (formerly known as the Maquette shop) and in exchange for volunteering in the space (3-5 hours a week), you will have greater access to the shop to do your own projects after hours! We are looking for **MOTIVATED** and **RESPONSIBLE** individuals who have a love for trying new things and acquiring new skills!

CHECK OUT OUR APPLICATION FORM AT:

Concordia.ca/SAPlings

APPLICATION DEADLINE:

Midnight on September 23rd, 2018

**MAKING THINGS
HAPPEN
THAT MATTER.**

**CONCORDIA
FINE ARTS**



Thursday September 13th and Tuesday September 18th, 13h00 to 16h00

EV Building 8th Floor

The core Technical Centers are facilities in Concordia's EV Building that are available to all Fine Arts students, faculty and researchers

Come see the facilities, meet the technicians and find out how to access:

Digital Fabrication Shop, EV8 435

Fabrication Shop, EV8.705

Metal Shop, EV8.635

Wood Shop, EV8.745



**OPEN
HOUSE**

Senate Meeting October 5, 2018
Notes taken by: Marc Steinberg

REGULAR AGENDA

President's remarks

1. Gina Cody award to Engineering
2. Great Shuffle
3. October 20 is Open House

Academic update (Document US-2018-6-D2) - G. Carr

1. Gina Cody gift is a big accomplishment
2. Centre for Oral History and Digital Storytelling (COHDS) will be hosting the Oral History Association 2018 Annual Meeting, October 10-14

Presentation on digital strategy by Dr. Guylaine Beaudry

1. Dr. Beaudry presented on the digital strategy
2. video summarizes key findings on digital strategy
3. give more info on consultation results; comment on roadmap
4. students concerned about data privacy and how Concordia manages data privacy
5. Concordia doesn't prepare students enough for digital skills in the workplace
6. key findings:
 1. need to think differently of our users, user-centered design: user includes students, faculty, staff, etc.
 2. CU information architecture needs to be streamlined
 3. recordings of courses is valuable for students
 4. there are 11 projects underway
7. Call for feedback on Digital Strategy Roadmap: can annotate PDF, comment via Twitter, or comment by email. Deadline November 9. High-level budget comes next.



FM Portfolio & Space Planning

Prepared by Facilities Management
October 19th, 2018



Facilities Management Role, Mission and Vision 2025

Focused on client satisfaction well integrated into our urban
an efficient, stimulating and attractive portfolio context

As a national leader in university facilities management
supporting university

ROLE

Provide a fostering and sustainable physical environment

MISSION

Develop a strategic space plan

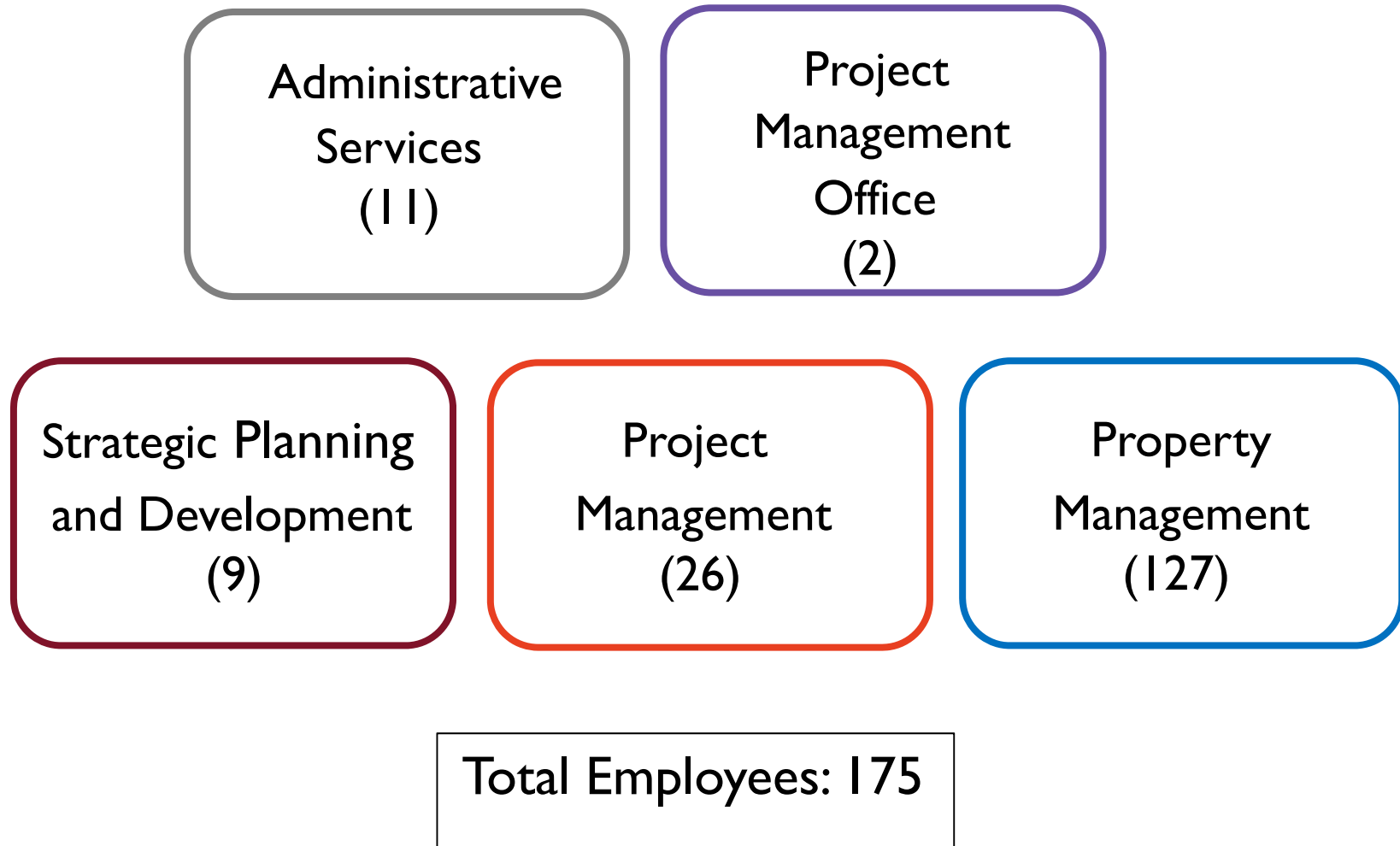
- aligned with the university's strategic directions;
- supporting the needs of staff, faculty and students;
- driving the acquisition, disposal, construction, maintenance, operation and transformation of real estate assets

VISION 2025

Provide an exemplary client experience to create flexible and innovative environments



Facilities Management Departments



Concordia University Real Estate Portrait

2 Campuses



Loyola



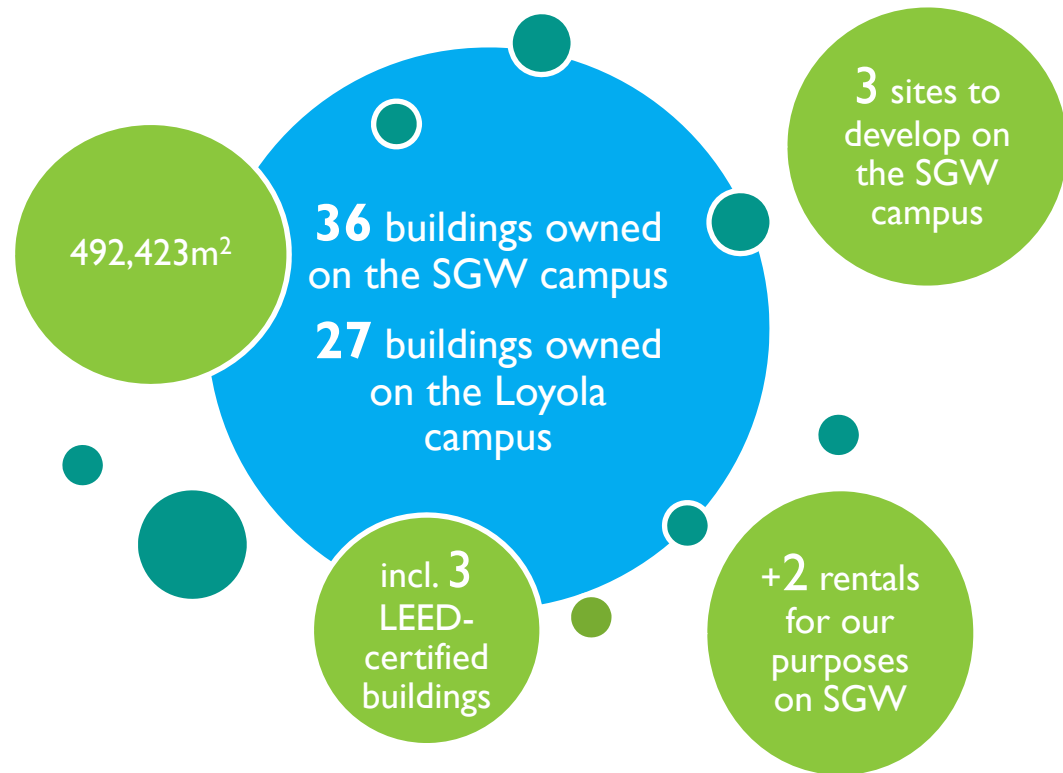
SGW

Real Estate Portrait

A large portion of FM’s construction project and preventive maintenance funding aims at reducing the FCI (facilities condition index) of our buildings in order to ensure their sustainability.

FCI as of July 2018: **20.2%**

Would require an investment of of more or less **\$74M** to reach our target FCI of **15%**.



$$FCI = \frac{\text{cost of repair or renewal work to correct deficiencies of our facilities}}{\text{current replacement value of our facilities}}$$

Concordia University Buildings



J.W. McConnell (Library)



Engineering & Visual Arts



Grey Nuns



Richard J. Renaud Science Complex



PERFORM Centre



Concordia University Facilities



Library



Study rooms



Conference rooms



Residences



Labs



Fitness Centre

Achievements in Fiscal Year 2017-2018

In 2017-18 FM delivered **\$27.86M** worth of projects, **\$27.15M** of which were for the University's faculties and departments.

The balance, **\$0.71M**, was for infrastructure projects.

Some of the achievements in 2017-18:

Webster Library phase 4 (phases 1 to 4: \$37.56M)	\$9.60M
MB9 Conference Centre & JMSB Graduate Spaces	\$4.49M
GM3 Wellness Centre and ISO	\$3.20M
H14 Thermal Spray Lab	\$2.99M
AD3&4 FAS Administrative Offices phase 2	\$2.24M



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Delivered this Summer and Fall 2018



delivered:

FB9 & FB8 Enrolment and Student Services	\$4.82M
GN Restore Masonry	\$2.95M
FB0,1 & 2 CCE Classroom Upgrade & Entry	\$0.96M
FBI & 2 CCE Upgrade Signage & Furniture	\$0.44M
LB9 Enlarge Math & Stat Teaching Lab	\$0.29M
MB4 Set-Up Terrace	\$0.03M

to be delivered later this Fall:

RF Infrastructure (Boilers & Generators)	\$5.17M
HI4 Build EnCs Materials Labs	\$2.85M
LB1 Concordia Vitrine	\$2.11M
AD Repair Masonry	\$1.36M
VA1 Ceramic Kilns Room	\$0.83M
LB10 Renovate for Oral History (CRC)	\$0.44M
LB1 Upgrade Ellen Art Gallery Lighting Grid	\$0.38M
MB13 Increase Capacity of Research Lab	\$0.06M

Space Planning

We have finished a major growth cycle and planning the next 10 years horizon

Physical building portfolio at 90% of government space norms for current enrolment

Development Master Space Plan 2018-28 update

- Align Master Space Plan with University strategic directions and enrolment management plan
- Continue to secure sites on SGW Campus for future development
- Reviewing physical and financial capacities

Current University Context

Enrolment /Faculty Trend (FTE)

Faculty	2012	2013	2014	2015	2016	2017	Proportion %	Growth %
A&S	12,263	12,321	12,355	12,079	12,307	12,406	42.1	1.2
JMSB	6,262	6,168	6,244	6,175	6,287	6,407	21.7	2.3
ENCS	4,646	4,920	5,343	5,789	6,303	6,893	23.4	48.4
FA	2,571	2,585	2,605	2,593	2,613	2,668	9.0	3.8
Misc	1,799	1,691	1,425	1,235	1,180	1,112	3.8	-38.2
Total	27,541	27,685	27,972	27,871	28,690	29,486	100	7.1

Miscellaneous includes: SEL, SGS, independent studies and visitors

Enrolment Outlook

Starting hypothesis:

- Projected enrolment growth of 500 FTE/year
- 10 year timeline (2018-2028)
- Ratio to move to **75%** UG, **25%** Grad

- **Student Enrolment :**
 - Today : **50 000 head count**, 29 486 FTE
 - Projection in 10 years : 34 985 FTE

- **Current status :**
 - Working on Strategic Enrolment Management Plan
 - Potential impact with new government funding formula (Quebec residents, ROC, international students)

Current University Context

Space needs to address

■ **Academic**

- Canada Excellence Research Chair (CERC) in Smart, Sustainable and Resilient Communities and Cities
- ENCS growth: actual deficit of 15 000 m²
- Fine Arts optimization and Art Hive
- Research Centres, Innovation & Excellence Hubs: Cities, Health, Aerospace, Digital Arts
- Graduate programs: Geography, INDI
- Continuing Education growth
- District 3 growth
- New initiatives: Shift, active learning classrooms, Lifelong learning centre, etc.
- Library expansion: future needs in line with student growth

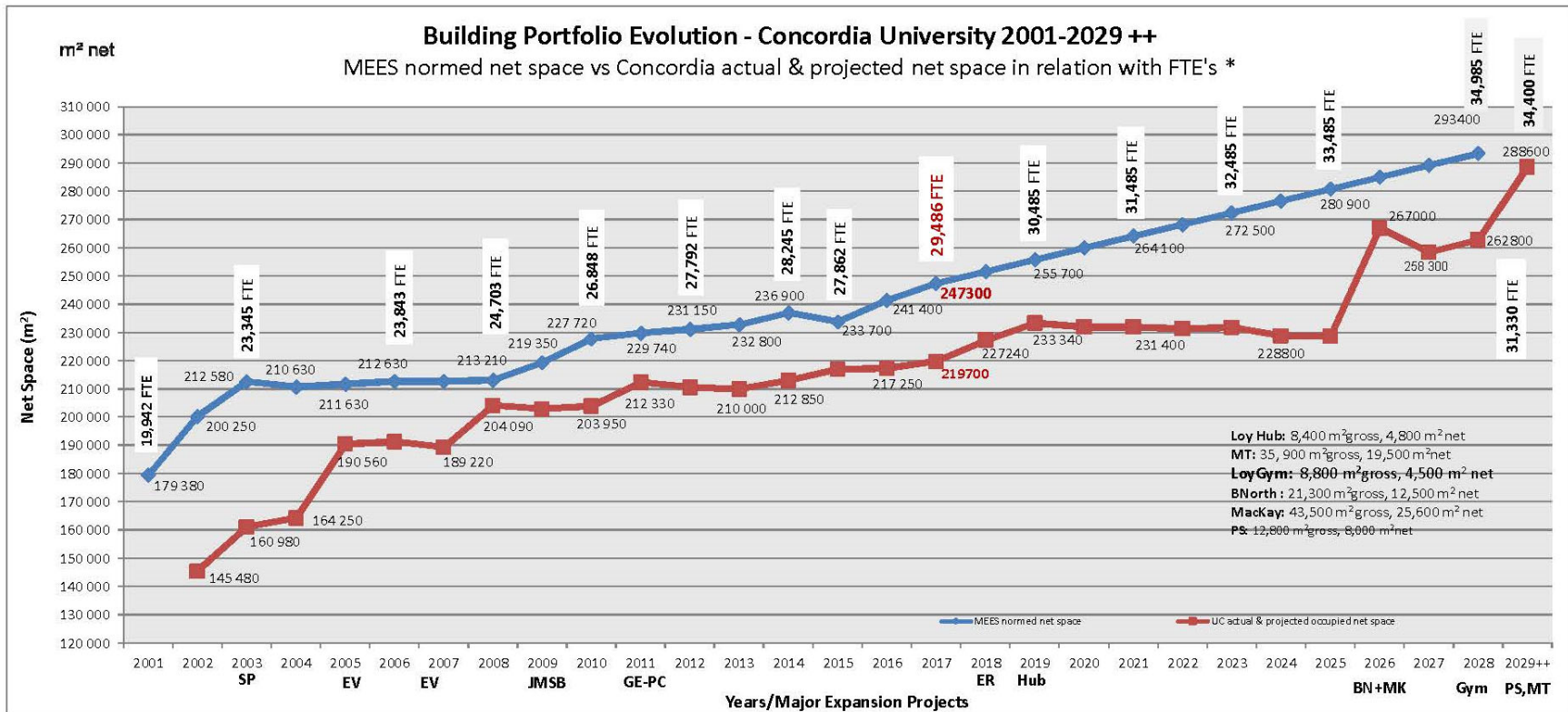
■ **Student Services**

- Recreation & Athletics expansion: actual deficit of 7 500 m² to 10 980 m² net future 2028
- Student Residence: current need of 1350 additional beds (potential partnership)

■ **Administrative Units**

- Conference Centre: 3 000 m² net

Development Potential - Growth projections



Rev October 17, 2018

*INCLUDING indoor Sport & Recreation admissible space and rented space

Potential new construction within normed space

- Bethune North site and Mackay West
- Loyola, Recreation & Athletics expansion
- Loyola, Physical Services building (PS) replaced by academic/research pavilion
- Montefiore zone

Space Planning for FoFA

Scope of the mandate

Space planning Study & Functional Space Program Mandate

- **Phase 1**
 - Consultation with internal & external constituents
 - Research, documentation & data analysis on existing space
 - Comprehensive overview of research & teaching activities within FoFA
 - Presentation of teaching & research trends in the fields of art, performance and design in higher education

- **Phase 2**
 - Specification of space needs
 - Detailed functional space program

Space Planning for FoFA

Specific mandate deliverables

Phase 1

- Analysis of the existing space inventory for FoFA
- Study of project precedents (significant art, design and architecture schools)
- Comprehensive tour of existing facilities
- Consultation activities
 - Follow up survey on appreciation of facilities
 - Idea labs (3 open consultation platforms)
 - Suggestion box

Phase 2

- Production of a detailed list of space
- Elaboration of space scenarios

Space Planning for FoFA

Selection of external professionals

- Call for professional services in space planning (on invitation)
 - Compliance with government procurement rules (less \$100k)
- Short list of architectural firms selected
 - Experience in space planning and in construction required:
 - Higher education projects
 - Art, performing arts, or design projects
- Winning firm to be announced by the end of October

Space Planning for FoFA

Schedule for the mandate

- Total duration of 6 months
 - **Phase 1**
Approximately 12 weeks (October 2018 to January 2019)
 - **Phase 2**
Approximately 12 weeks (January 2019 to April 2019)

Space Planning for FoFA

Next steps

- Prepare a business case (FoFA)
- Prioritization of FoFA space needs within the University Space Master Plan (PEG, REPC, BoG)
- Approval of development initiatives by the Ministry of Higher Education (including SQL processes)
- Develop selected projects
 - Obtain Conceptual plans, preliminary & final plans (FM)
 - Obtain Zoning changes and city approvals
- Implement project
 - Execution



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